

# Meharry Medical College School of Dentistry

Revised: 09/15/2015

**Please Read!**

## Information for Candidates for CITA-administered ADEX Dental Examinations

The intent of the information contained within this document is to assist the candidate with taking the ADEX Dental licensure exam as administered by the Council of Interstate Testing Agencies (CITA). The information, policies and fee structure contained herein are formulated solely by the administration of the Meharry Medical College School of Dentistry. Questions or concerns related to information in this document may be directed to the Office of Clinical Affairs at (615) 327-6605; or email the Associate Dean for Clinical Affairs at: [jtyus@mmc.edu](mailto:jtyus@mmc.edu).

### **Parking:**

Patient and candidate parking is available next to the main entrance of the school located at 1005 Dr. D. B. Todd Jr. Boulevard, Nashville, TN 37208. There is a fee for parking.

### **Facility Usage Fee:**

The fee that is submitted by the candidate to CITA on behalf of the Meharry Medical College School of Dentistry pays for the direct costs of hosting the examination. The fee includes the use of the facilities, support staff, required equipment, instruments, and supplies.

### **Use of Facility/Facility Tour:**

Candidates who wish to view the school's facilities prior to the examination must contact the Office of Clinical Affairs at (615) 327-6605 no later than the deadline outlined below or two (2) weeks prior to the date of the examination. A brief tour of the facility will be scheduled for interested candidates the afternoon prior to the examination, time to be announced.

<b>Examination Date</b>	<b>*Deadline for Contacting the School</b>
<b>October 24-25, 2015</b>	<b>October 12-16, 2015</b>

Smoking is not permitted within the Meharry Medical College School of Dentistry. Food and beverages are *NOT* permitted in clinic reception or any clinic care area at any time! Please be certain that your patients and assistants are informed of these rules. No one other than the candidate, an assistant pre-registered with CITA, and the candidate's patients will be allowed in our facility on the examination days.

**Access to Facility:**

You will be allowed to enter the Meharry Medical College School of Dentistry after 6:00 am. Please use the main entrance. Candidates will not be allowed in the clinics until after registration is completed. **The Meharry Medical College School of Dentistry will be locked at 7 pm.**

**Instruments and Sterilization:**

Candidates who wish to rent instruments from the school will need to contact the Office of Clinical Affairs at (615) 327-6605 or email: pyarbrough@mmc.edu beginning the week prior to the examination. **Candidates should not call or email before the designated time frame outlined below as your request will not be granted.** Please do not call the CITA office regarding instrument rental and/or sterilization. You must contact the Meharry Medical College School of Dentistry directly.

Candidates must determine that their handpieces are adaptable to the available dental units. **The low-speed tubing has the standard four (4) hole configuration and the high-speed tubing has the standard five (5) hole configuration.** It is recommended that the candidate visit the site prior to the examination to be absolutely certain that their handpieces will adapt. **Instruments/equipment (i.e. operative cassette, handpieces, cavitron) are available for rental on a first come basis at a rate of \$50.00 per item per day. (Acceptable forms of payment: cash, money order, or credit card – ID required).**

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**Candidates who do not rent instruments are required to have their instruments sterilized at the School, even if your instruments have been sterilized previously!** Candidates must contact the Office of Clinical Affairs at (615) 327-6605 or email: pyarbrough@mmc.edu during the week prior to the examination between 9:00 am and noon or 2:00 pm through 4:30 pm to make reservations to drop off instruments for sterilization. **All instruments to be sterilized at Meharry Medical College, School of Dentistry must be turned in to the sterilization department between 8 am and 3 pm the day before the scheduled examination.**

**Storage of Instruments and Supplies:**

You are reminded that there are no provisions for storing instruments, equipment, supplies, or personal belongings at the school, either overnight or during the day. If you leave items at the school during the examination period, you do so at your own risk!

### **Screening Patients and radiographs:**

The Meharry Medical College School of Dentistry does not assume any responsibility for supplying patients for the licensure examination and cannot assist in finding patients. **The school is available for screening patients and obtaining radiographs for screening purposes.** Additionally the Meharry Medical College School of Dentistry is not involved with any proprietary service that provides patients for licensing examinations and will not allow any non-Meharry student candidate to search for patients in the school's patient population.

### **Instruments and Supplies:**

Meharry Medical College, School of Dentistry will provide **ONLY** the following materials for **dental** candidates:

1. Amalgam capsules
2. Articulating paper
3. Autoclave tape
4. Cement
5. Chair covers
6. Cotton pellets
7. Cotton rolls
8. 2x2 cotton squares
9. Cotton swabs
10. Table cover paper
11. Disinfectant
12. Disposable irrigation syringe for sodium hypochlorite
13. Drinking cups
14. Evacuator tips
15. Face masks
16. Floss
17. Gloves
18. Hemodent
19. Impression material
20. Isopropyl alcohol
21. Local anesthetic
22. Mask
23. Mouth wash
24. Needles; short and long
25. Operator gowns
26. Paper towels
27. Patient bibs
28. Polishing materials
29. Prophy paste
30. Red rope wax
31. Rubber dam

32. Rubber dam napkins
33. Saliva ejectors
34. Soap
35. Sodium hypochlorite
36. Topical anesthetic
37. Tray covers
38. Trash bags
39. Putty
40. Cheek Protectors / Dry Angles